

# Fort Johnson: NEPA Technician



## POSITION

Colorado State University (CSU) Center for Environmental Management of Military Lands (CEMML) is hiring a NEPA (National Environmental Policy Act) Technician. This is a full-time (40 hours per week) temporary position, limited to a maximum of nine months, with potential flexibility in scheduling. The position will provide the support necessary to assist the Fort Johnson Conservation Branch programs through National Environmental Policy Act (NEPA) compliance actions. The intent of this position is to provide the successful applicant with exposure to careers in military lands management and compliance experience. The technician will contribute to various NEPA efforts at Fort Johnson and learn about the regulatory framework and importance of managing natural resources on Department of Defense (DoD) lands.

## ORGANIZATION

CEMML is a research, education, and service unit within the Warner College of Natural Resources at CSU. CEMML applies the latest and most appropriate science to promote the sustainable management of natural and cultural resources on DoD and other public lands. We provide technical support, conduct applied research, and offer career development and learning opportunities to support resource stewardship. We collaborate with our sponsors and other CSU departments to resolve complex environmental issues, leaving a legacy of science-based decisions that sustain our resources for future generations.

To learn more about CEMML's contributions to land management, our mission, vision, and values, please visit <http://www.cemml.colostate.edu/>.

## RESPONSIBILITIES

The Technician will assist with various tasks within the NEPA program. These tasks will include NEPA document preparation, NEPA document tracking, post-NEPA monitoring, mitigation monitoring, attending meetings in support of these actions, and additional tasks as assigned.

## MINIMUM QUALIFICATIONS

- Excellent written and verbal communication skills.
- Experience in technical or organizational writing and reporting such as compliance documentation, research summaries, legal records, or administrative procedures.
- Experience effectively communicating with stakeholders and/or the public through roles such as customer service, community outreach, administrative support, regulatory compliance, or environmental reporting.
- Ability to read and understand technical documents, reports, and guidelines related to environmental work.
- Experience with Outlook, Adobe, MS Word, MS Excel, and MS PowerPoint.
- Must be physically capable of working independently in remote outdoor locations under varied weather conditions. Field activities could include walking several consecutive miles while carrying gear up to 35 pounds and performing manual labor in a hot environment on uneven terrain.
- Must have a valid driver's license for operating federal vehicles.
- Must be able to pass a federal background investigation to obtain a DoD Installation Access Pass.

## **DESIRABLE QUALIFICATIONS**

- Pursuing a B.S. in a natural resources, environmental compliance, or ecosystem science-related field.
- Experience preparing, reviewing, and supporting NEPA processes or other regulatory compliance documents, such as environmental assessments, impact statements, or permitting reports.
- Proficiency in preparing technical reports and environmental documents that adhere to NEPA requirements and guidelines.
- Experience conducting fieldwork, and accurately recording, entering, and proofing data.
- Experience using field data collection applications, compasses, maps, data tablets, and GPS units.

## **PAY RATE**

Pay rate is \$20-\$30/hour commensurate with experience. Start and end dates are flexible.

## **APPLICATION**

Prospective candidates should send application materials to Alli Presley at [alli.rushing@colostate.edu](mailto:alli.rushing@colostate.edu) and Abigail Arfman at [aarfman@colostate.edu](mailto:aarfman@colostate.edu). Apply no later than May 01, 2025, for full consideration. A complete application consists of:

- 1) Cover letter
- 2) Resume
- 3) References – please include within your application contact information for 3 professional references including at least one supervisor. References will not be contacted without prior notification of candidates.

## **EMPLOYEE BENEFITS**

Employee benefit information can be found on CSU's HR Website at: <https://hr.colostate.edu/wp-content/uploads/sites/25/2021/02/benefits-summary-hourly.pdf> and <https://hr.colostate.edu/current-employees/benefits/>.

## **BACKGROUND CHECK**

CSU is an EO/EA/AA employer. CSU is committed to providing a safe and productive learning and living community. To achieve that goal, we conduct background investigations for all final candidates being considered for employment. Background checks may include, but are not limited to, criminal history, national sex offender search and motor vehicle history.

See a complete listing of open CEMML positions at <http://www.cemml.colostate.edu>.